



Mississippi Office of Highway Safety



MEMORANDUM

To: FY16 Highway Safety Grant Applicants
From: Sandra Moffett/Twyla Jennings, Director, Mississippi Office of Highway Safety
Date: February 9, 2015
Re: MOHS FY16 Grant Writing Session

ADDITIONAL GRANT WRITING SESSION

The Mississippi Office of Highway Safety (MOHS) will be holding one (1) additional grant writing session for applicants of the FY16 MOHS Grant Application in addition to the one being held this week on February 11, 2015. This additional session will be held **Monday, February 23, 2015** at 10:00 am.

The meeting will provide information on changes to the federal and state guidelines; requirements of the FY16 MOHS Grant Application; instructions on filling out the grant application and one on one work sessions to help with completing the grant application.

This grant writing session will give you an opportunity to go through each section of the grant and have any and all questions answered by the MOHS staff. If you are a **current** sub-grantee, we will also have available to you the grant funded citation assessment done by the MOHS program managers, which will include data from 2012, 2013 and 2014. This information will **only** be available at the grant writing session.

There will be no travel reimbursements available. Please confirm your attendance and the number of attendees, no later than **February 19, 2015** by emailing your RSVP information to: mohs@dps.ms.gov. If you are currently registered for the grant writing session on Wednesday, February 11, 2015 and would like to change the date to the session on the 23rd email mohs@dps.ms.gov to make this arrangement.

The Grant Writing Session date and location are as follows:

Mississippi Office of Highway Safety

1025 Northpark Drive
Ridgeland, MS 39157
(601) 977-3700

Monday-February 23, 2015

Registration-9:30 a.m.

Meeting: 10:00 a.m. - 12:30 p.m.